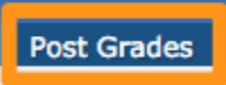


POSTING GRADES

1. Click "Post Grades"



5. Print grade report.

2. Click "Update All Grades..."

Now all your grades will autofill their posted Genesis grades, or you can manually type grades in.

Post Grades for Marking Period 1

Grades will be posted as:

[Update All Grades for MP1 Grading Period](#)

Save Grades

4. Click save and repeat for all classes.

1	07	MP1 Abs: 2.0	MP1 Tardies: 0.0	MP1	EX1	EX2	EX3	EX4	FG	IR1
MP1 Grade: 87 or <input type="text"/>		GB MP1: 87.3 (B+)	School: 87.3 Use Score							
Comment 1: <input type="text"/>	<input type="text"/>									
Comment 2: <input type="text"/>	<input type="text"/>									

Menu including Incomplete, etc.

3. You can choose up to two comments from the drop down menu

MP1 Comments (0/4000 characters)

Previous Comments

MIDDLE SCHOOL ONLY: You can also manually enter comments.

Quarter 1 Exam Grade: or

2	07	MP1 Abs: 2.0	MP1 Tardies: 0.0	MP1	EX1	EX2	EX3	EX4	FG	IR1
MP1 Grade: 88 or <input type="text"/>		GB MP1: 88.2 (B+)	School: 88.2 Use Score							
Comment 1: <input type="text"/>	<input type="text"/>									
Comment 2: <input type="text"/>	<input type="text"/>									

MP1 Comments (0/4000 characters)

Previous Comments